



Our ref: POWC/TMT/23/02

Date: 21 August 2023

From: *Organising Secretary, Public Officers' Welfare Council*
To: *Supervising Officers i/c Ministries/Departments*

Tour to Malaysia and Thailand

The Public Officers' Welfare Council (POWC) is organising a group tour to Malaysia and Thailand for Public Officers and their families. The flight details are as follows:

11 Nights' Stay	Departure from Mauritius (SSR International Airport) Air Mauritius			Departure from Kuala Lumpur (Kuala Lumpur International Airport) Air Mauritius		
	Date	Flight No.	Mauritian Time	Date	Flight No.	Malaysian Time
	Thursday 02 nd November 2023	MK 646	2300 Hours	Tuesday 14 th November 2023	MK 647	1250 Hours

2. The package comprises the following:

- Air tickets
- Hotel accommodation with daily breakfast
 - 5 nights' stay at Holiday Inn Express Hotel or another Hotel of the same standard in Bukit Bintang, Kuala Lumpur, Malaysia
 - 2 nights' stay at Hotel Citrus Grand or another hotel of the same standard in Pattaya,
 - 4 nights' stay at Hotel Ramada D'Ma or another hotel of the same standard in Bangkok
- Transfers in Malaysia and Bangkok: Airport-Hotel-Airport by coach
- Air transfer Malaysia – Bangkok – Malaysia
- Provision of an English speaking guide
- 4 lunches at different local restaurants
- Entrance tickets to parks and visits to most attractive places as per programme (**Annex 1**)

3. Forty seats have been secured for the group and the **cost per person** is as follows:

Room Combination	Rate (MUR)
Single Room	92,000
Per Adult in Double Sharing Room	75,800
Per Adult in Triple Sharing Room	72,800

Child Policy	Rate (MUR)
Infants (up to 23 months) old sharing parents' bed	13,550
Child aged between 02 to 11 years old sharing parents' bed	60,750
Child aged between 02 to 11 years old requiring additional bed	67,850

Note:

- (i) A person aged up to 23 months is considered as an infant;
- (ii) A person aged between 02 and 11 years is considered as a child;
- (iii) A person aged 12 years and above is considered as an adult; and
- (iv) A person aged above 60 years (senior citizen) benefits a discount of MUR 500 on the package.
- (v) A maximum of three participants can be accommodated in one room. Family combination of 4 participants (for example 2 adults and 2 children) would be dealt with as a special case basis and arrangements would be made to accommodate those families. In case of any additional cost arising, the applicant would be informed and is expected to effect the payment accordingly.

4. Participants should possess a passport valid for at least six months from the return date of the tour (valid till July 2024). No entry visa is required for Mauritius passport holders to enter Malaysia and Thailand.

5. Public Officers interested to join the tour are requested to fill in the participation form and release of liability and assumption form at **Annex 2 and Annex 3** and submit same to the Council together with the exact amount on the scheduled payment date.

6. Please note that the following documents should be submitted while effecting payment:

- (a) photocopy of a recent payslip or top part of the payslip indicating the name, paysite code and National Identity Card number or any written evidence/document attesting that the applicant is a serving public officer;
- (b) photocopy of passport of each participant.

Note: In case of non-availability or invalid passport, participants will have to submit a photocopy of Birth Certificate or National Identity Card when effecting payment. The participant should make necessary arrangements to obtain a valid passport at the earliest possible and submit a photocopy to the Council accordingly;

- (c) relevant authorising documents from the nearest police station for children below the age of 18 (minor) who will not be accompanied by their parents on the tour; and
- (d) photocopy of birth certificate for each participant as well as marriage certificate where applicable.

7. Payments will be received on a **“first come, first served basis”** at the seat of the Public Officers’ Welfare Council, Level 12, SICOM Building 2, Corner Chevreau and Reverend Jean LeBrun Street, Port Louis, as from issue of the Circular and until all seats are fully booked.

Applicants are encouraged to effect payment preferably by bank card or cheque to the order of “Public Officers’ Welfare Council”.


8. Participants, willing to avail themselves of passage benefits, will have to make their own arrangements with the Accountant-General or the Human Resource Section of their respective Ministries/Departments.

9. Cancellation will be accepted only in exceptional cases (e.g. illness, death of close relative or any other valid reason) supported by documentary evidence. In case of cancellation, an administrative fee of MUR 200 per participant together with other cancellation charges claimed by stakeholders will be applicable.



10. Participants are required to comply with all instructions given by the group leaders/guides during the tour.
11. Participants should bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour and are required to fill in the release of liability and assumption form as per Annex 3.
12. Participants are recommended to make their own arrangements for travel insurance.
13. Please note that, in Malaysia and Thailand, all money transactions are made in Malaysian Ringitt and Thai Baht respectively.
14. The programme is subject to changes in case of bad weather or any unforeseen circumstances and the Council also reserves the right to cancel the tour in case of low participation level or any unforeseen circumstances. Participants will be refunded accordingly.
15. This Circular letter has been posted on the website of the POWC: <https://powc.govmu.org/SitePages/Index.aspx> and POWC's Facebook page.

Copy to: Presidents of Staff Welfare Associations


S. Bundhoo
Organising Secretary



Group Tour to Malaysia and Thailand

Programme 2023

Day 1	Arrival Kuala Lumpur
	Arrival at Kuala Lumpur Airport
	Meet and greet with guide
	Check in at hotel around 13:00 hrs
	Free time for leisure
	Dinner - own arrangement
	Overnight stay in Kuala Lumpur
Day 2	Kuala Lumpur to Bangkok by flight
	Breakfast at hotel and check out with Luggage
	Proceed Half day sightseeing - King Palace, National Monument, Independent Square, Coffee Town, National Mosque, Twin Tower (Photostop)& Cocoa House
	Lunch Included
	Transfer to Airport
	Flight to Bangkok
	Arrival in Bangkok (Local time)
	Check in at Hotel in Bangkok (HOTEL INDRA REGENT)
	Overnight stay in Bangkok
Day 3	Bangkok
	Breakfast at hotel
	Bangkok city tour - Photostop Royal Grand Palace, visit Wat Po (The Reclining Buddha Temple), China Town, Giant Swing
	Lunch - own arrangement
	Evening visit to Asiatique Riverfront - Night Market
	Dinner - own arrangement
	Overnight stay at hotel in Bangkok
Day 4	Bangkok
	Breakfast at hotel
	Transfer to Damnoen saduak for visit to floating market
	Lunch own arrangement
	Return to Hotel
	Free for shopping
	Overnight stay in Bangkok
Day 5	Bangkok
	Breakfast at hotel
	Free time for leisure
	Lunch / Dinner - own arrangement
	Overnight stay at Bangkok

Day 6	Bangkok To Pattaya
	Breakfast at hotel
	Check out from Bangkok Hotel and transfer to Pattaya
	Visit Safari World (Safari Park & Marine Park) Lunch included
	Departure for Pattaya
	Check in at hotel (Hotel Citrus Grand Pattaya)
	Dinner - own arrangement
	Enjoy Walking street and Pattaya Beach of your own
	Back to hotel and Overnight stay at Pattaya
Day 7	Pattaya Tour
	Breakfast at hotel
	Visit to Nong Nooch Village with Elephant Show and Thai Cultural show
	Buffet lunch at Nong Nooch
	Visit to Laser Buddha, Silver Lake Vineyard & Pattaya View Point
	Return to Hotel. Free for shopping/ Leisure ,Dinner - own arrangement
	Overnight stay at Pattaya
Day 8	Pattaya to Bangkok Airport , Flight to Kualalumpur
	Breakfast at hotel & Check out
	Transfer to Bangkok airport
	Lunch on the way Included
	Flight to Kualalumpur
	Arrival Kualalumpur, (Local Time)
	Check in the hotel (Hotel Holiday inn Express)
	Overnight stay at Kualalumpur
Day 9	Kualalumpur
	Breakfast at hotel
	Visit Batu Caves, Geneva Watch Factory, Putrajaya tour
	Lunch Own arrangement
	Dinner - own arrangement
	Overnight stay at Kualalumpur
Day 10	Kuala Lampur
	Breakfast at hotel
	Day is free for shopping and Leisure
	Lunch - own arrangement
	Dinner - own arrangement
	Overnight stay in Kuala Lampur
Day 11	Kuala Lampur
	Breakfast at hotel
	Full Day Genting Highlands
	Transfer to Genting Skyway Station, Cable Car Ride
	Lunch - own arrangement
	Back to hotel
	Dinner - own arrangement
	Overnight stay at hotel in Kuala Lampur
Day 12	Kualalumpur
	Breakfast at hotel
	Checkout from hotel
	Arrival at KL International Airport
	Departure forFlight to Mauritius
	Arrival Mauritius - Local Time



Tour to Malaysia and Thailand
02nd to 14th November 2023
Participation Form

Name of Applicant: *Mr./Mrs./Miss
 (* Delete as appropriate and SURNAME in block letters)

Designation:

Ministry/Department:

Residential Address:

Phone Number: (Mob)..... (Res)..... (Off).....

Email Address:

Emergency Contact Person: Phone Number:

Accompanied by:

Name	Relationship	D.O.B.	Age	Non Veg	Veg	Amount (MUR)
Self						
2						
3						
4						
5						
6						
TOTAL						

NOTE

- (i) Original passports should be produced for check-in at the Airport.
- (ii) Participants, who are under medical supervision or who are on special drugs should submit relevant details to the Council.
- (iii) The costs of any additional service/items, including beverages, not included in this package will have to be met by the participant.
- (iv) Participants should bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour.
- (v) Participants are required to comply with all instructions given by the group leaders/guides during the tour.

I and my family members confirm that we are participating in the Tour to Malaysia and Thailand at our own risk. I understand by signing this participation form that my family and I cannot enter any representation, or statement, or legal action against the Public Officers' Welfare Council.

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Date

.....
Signature of Applicant

For office use only

Amount Paid _____

Receipt No. _____

Payment Effected by: Cash:

Cheque:

Bank Card:

Cheque No:



**RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT FORM
2023**

Activity: TOUR TO MALAYSIA / THAILAND

Thursday 02nd – Tuesday 14th November 2023 (11 Nights' Stay)

PLEASE READ CAREFULLY AND FILL AS APPROPRIATE

I and my family members namely:

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confirm that we are participating in the group tour to Malaysia and Thailand from 02nd to 14th November 2023 at our own risk.

I hereby release and hold harmless with respect to any and all injury, disability, death, or loss or damage to person or property, whether caused by negligence or otherwise, the named persons or entities, herein referred to as releases:

PUBLIC OFFICERS' WELFARE COUNCIL

I understand, by signing this form, that I and my family cannot enter any representation, or statement, or legal action against the

"PUBLIC OFFICERS' WELFARE COUNCIL"

I have read this Release of Liability and Assumption of Risk Agreement. I fully understand its terms.

Signature of Applicant

Name of applicant

Date

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